

Chefs de Cuisine Association of San Diego, Inc.

A Member of the American Culinary Federation (ACF)



BYLAWS

Approved 1-22-2018

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The Culinarian's Code

As a proud member of the American Culinary Federation, and or The Chefs de Cuisine Association of San Diego, I pledge to share my professional knowledge and skill with all Culinarian's. I will place honor, fairness, cooperation, and consideration first when dealing with my colleagues.

I will keep all comments professional and respectful when dealing with my colleagues. I will protect all members from the use of unfair means, unnecessary risks and unethical behavior when used against them for another's personal gain. I will support the success, growth, and future of my colleagues and this great federation.

DEFINITIONS

CULINARIAN: A chef, cook, or pastry chef, a person whose occupation is in the culinary food preparation industry.

PROFESSIONAL CULINARIAN: The person who oversees the Kitchen and Kitchen personnel in an establishment that is responsible for the production of food. A person who plans menus, orders and or purchases food, directs, trains, and assists cooks, prepares special dishes and is directly responsible for the food and labor cost of their department.

Article 1: Title of Corporation

This Association shall be known as the Chefs de Cuisine Association of San Diego, and shall be conducted as a nonprofit business association incorporated under the laws of the State of California. The principal aims and objectives of this Association are:

- To promote, strengthen and develop those bonds of Friendship which exist among members of this profession.
- To study, discuss and protect its moral, fiscal, and legal interests, whenever it may be necessary.
- To foster educational programs with lectures, seminars and demonstrations by professional culinary experts, or authorities that have been officially approved by the Board of Directors that can keep us informed thus keeping abreast of any new developments in the culinary industry.

MEMBERSHIP

Article 2: Member Classifications

This association shall be composed of the following membership classification titles:

Professional Culinarian
Culinarian
Student Culinarian
Junior Culinarian
Senior Professional Culinarian
Allied
Associate
Culinary Enthusiast
Honorary

Article 3A: Application for local membership of The Chefs de Cuisine Association of San Diego

To join the local Chefs de Cuisine Association Chapter apart from the ACF membership; all prospective members must apply on our website www.sdchefs.org or complete a Chefs de Cuisine Association application form and hand it in to an officer of the chapter. The membership chair must notify the applicant with the time, date, and location of the next General meeting. Thusly, the applicant will be notified and present to be sworn into the Chefs de Cuisine Association of San Diego. At the General meeting, the President shall introduce the prospective member, title and credentials to the membership. Upon being sworn in the prospective member shall be recognized as a new member of the Chefs de Cuisine Association of San Diego upon which the Board Members that are present are compelled to congratulate the new member. The President is responsible for presenting the member with their membership certificate.

ARTICLE 3B: Membership Application for ACF National Membership

We strongly urge all local membership to join the ACF. The Chefs de Cuisine Association is affiliated with the ACF as a National Chapter. Any member who is a member of the National ACF facet of the Chefs de Cuisine Association of San Diego is also a de facto, dues paying member of the Chapter. If a member wishes to join the ACF they can do so by visiting the ACF website under "Chapters", find the Chefs de Cuisine Association of San Diego chapter membership and proceed to sign up.

ARTICLE 4: Membership
Definition of Membership Classifications

ARTICLE 4A: Professional Culinarian

Any Executive Chef, Pastry Chef, Personal Chef, Chef, Culinary Educator, Kitchen Manager, Corporate, Research or Consulting Chef, Executive Sous Chef or Sous Chef that has held any of the management level positions described for a minimum of 1 continuous year and has been employed for three years of full-time employment in the culinary profession may become a Professional Culinarian Member. A Professional Culinarian shall have one vote in the election of general matters arising during regular meetings and the election of the Board of Directors.

ARTICLE 4B: Culinarian

Any Cook or Pastry Cook of any position that is not in a supervisory level that has held this position for at least 6 months of full time employment. A Culinarian should be pursuing on-the-job training and experience necessary to advance to the membership level of Professional Culinarian. Culinarians shall have one vote in the election of general matters arising during regular meetings and the election of the Board of Directors.

Article 4C: Student Culinarian

A Student Culinarian is a student enrolled in an accredited postsecondary culinary education program, or a registered apprentice as defined by the ACF apprenticeship training program. Student Culinarians shall have no vote in the election of general matters arising during regular meetings and shall have ¼ vote in the election of the Board of Directors.

ARTICLE 4D: Junior Member

A Junior Culinarian is a individual under the age of 18 years of age. Junior Culinarians shall have no vote.

ARTICLE 4E: Senior Professional Culinarian Member

Only applicable to any Professional or Culinarian Member in good standing.

Any Professional or Culinarian and over the age of 62 that is retired from the Culinary Profession may become a Senior Professional Culinarian. Any Member in good standing for ten (10) years and forced to retire from the Culinary Profession due to illness and not holding any other job, may become a Senior/Lifetime member. Senior Professional Culinarian Members shall have one vote in the election of general matters arising during regular meetings and the election of the Board of Directors.

Article 4F: Allied Member

Shall be a person employed in a field related to the Culinary profession (such as but not limited to dietetics, home economist, food stylist, food, and beverage manager, etc.) who does not qualify at any level of professional membership. Allied Members shall have no voting rights. Allied Members can be assigned to committees with the concurrence of the Board.

Article 4G: Associate Member

An Associate Member shall be a representative of a group, purveyor, company, or corporation providing products or services to the culinary profession. Associate Members shall have no voting rights and cannot hold national or local office. Associate Members can be assigned to committees with the concurrence of the Board.

Article 4H: Culinary Enthusiast Member

A Culinary Enthusiast Member shall be a person of the general non-food professional community that has a passion for the culinary arts. A Culinary Enthusiast Member shall have no voting privileges. A Culinary Enthusiast can be assigned to committees with the concurrence of the Board.

Member Article 4I: Honorary Member

Shall be a person of note, nominated by this Chapters President and unanimously approved by this Chapters Board of Directors. Shall not be charged any local Chapter dues or fees. Shall not be eligible to vote, hold elected or appointed office. An Honorary Member can be assigned to committees with the concurrence of the Board.

Article 5J: Certification:

All following categories of Membership; Professional, Culinarian, Student Culinarian and Junior should endeavor and should be encouraged to take the necessary steps to become ACF Certified and to recertify at the next upward level when their current certification expires, if possible.

The certification chair shall encourage all members toward these goals and provide them with the opportunity to accumulate the required points through Seminars, Courses, serving on the Board, Culinary Art Show participation, Meeting, and Convention Attendance, etc.

CHAPTER 2 **VOTING - NOMINATIONS - ELECTIONS**

Article 1: Voting

All Professional Culinarian, Culinarian and Senior Professional Culinarian are eligible to vote on general matters arising during regular meetings.

All Professional Culinarian, Culinarian and Senior Professional Culinarian and Student Culinarian Members must be members for a period of ninety (90) days before they can vote in general elections. Student Culinarian Members are eligible to vote in general elections. Student Culinarians are not full voting members as they only get a 1/4 vote therefore they do not qualify to nominate any candidate to the board but do get to vote at the general election. Students must attend two meetings before they can vote (or twice a year). Only Professional Culinarian, Culinarian and Senior Professional Culinarian who are members for a least ninety (90) days can vote on changes in the by - laws.

All voting members must be members in good standing to be eligible to vote. It is the duty of the Secretary to assess the eligibility of the voting members. A two - thirds (2/3) majority of eligible members present is required on all votes pertaining to By - Laws changes.

A two - thirds (2/3) majority of eligible members present is required on all votes pertaining to assessments and dues.

Article 2: Nominations and Elections

Any Professional Culinarian or Culinarian in good standing in this association for a period of at least three (3) consecutive years, who has served one (1) full, two years, term as an elected officer (Secretary or Treasurer) or board member, may be a candidate for the office of Chapter President or Chapter Vice President. Any Professional Culinarian Member in good standing in the Association for a period of at least one (1) year may be a candidate for the office of Treasurer, Secretary or as a Member of the Board. (ACF membership is preferred but not mandatory).

The President must appoint a Nomination and Elections Committee Chair on or Before August General Meeting in the election year. The President cannot be an ex-officio member of this committee. The President and all Officers must surrender the gavel to the nomination and elections committee chair during the nomination process. To insure neutrality and a fair process during the nomination process, elected Board Members are not allowed to run the nomination procedure. The Nomination and Elections Committee Chair must be a Member in good standing. He or She will be known as the Nomination and Elections Committee Chairperson. He or She can assign committee members for assistance and tellers during the nomination and voting process. Committee members that are not Board Members can be assigned to this procedure.

The Membership Chair shall provide a complete roster of members in good standing which shall be presented to the Nominations and Election Committee as of Sept 1st. This list should also be available to the Board of Directors and presented by e-mail. This list should be presented at the general meeting to all voting members to avoid any confusion or embarrassment as to who is qualified to run for the Board of Directors as of Sept 1st of the Election Year. This same list of qualified candidates should be posted in the Chapters newsletter and any social media outlets.

Nominations for elected office shall open on or before the September General Meeting and remain open until the close of the October General Meeting. The Nominations Committee shall endeavor to nominate two (2) eligible Members for each office and a minimum of fifteen (15) candidates for Board Members. When nominating a candidate for the Board at a general meeting, the member is expected to stand, give his/her name and member category first then nominate the candidate of his/her choice. The candidate must be present to accept the nomination. All candidates can either accept or decline the nominations.

Only full voting members of the Chefs de Cuisine Association of San Diego, CA063, may speak or nominate a candidate that is qualified to hold office according to local chapter by-laws. The following may nominate: Professional Culinarian, Culinarian and Senior Professional. Student Culinarian are not full

voting members as they only get a 1/4 vote therefore they do not qualify to nominate any candidate to the board but do get to vote at the general election. Once nominations have been announced and accepted at least two (2) weeks prior to the November general meeting, a ballot must be formed and sent by email or letter to those that do not have email access. The ballot must be returned by email or returned by mail to the Committee Chair's address or hand carried to the November General meeting. All ballots must be received by 7:00 PM on that date. Any ballots received after that time and date will be invalid.

Motion to adjourn the nomination process at the general meeting shall not be in order until the nomination process is complete and accepted by the nomination and election committee chairperson OR there is no one else that is qualified and present to be nominated for any vacant positions.

This motion needs a 2/3rds vote to pass by voting members that attend the general meeting otherwise it takes away a member's right to nominate. A 2/3rds vote also protects the assembly from an abuse of power from a temporary majority (less than 2/3rds) who would like to stop the nominating process. A qualified voting member must make the motion to close the nominations when no one has the floor. A rising vote is always taken on this motion. Upon adjournment, the gavel will return to the President to carry out the duties of the rest of the general meeting.

Elections and the counting of ballots shall take place at the November General Meeting of the Association. The election will take place at a neutral location (school or hall), and no alcohol is to be served or offered at any time during the entirety of the voting process. The newly Elected Officers, Board Members and Alternate Board Members shall be sworn in at the December General Meeting. Any officer or board member not sworn in will not have a seat or vote on said board. Any officer or board member not sworn in within thirty (30) days of the December General Meeting or by the January General Meeting will automatically vacate his or her position.

Any nonvoting member is expected to respect this procedure. No outbursts, demands or questioning will be tolerated. The Sergeant of Arms will maintain control over the proceedings utilizing all standard protocol and procedures. Any additional nonqualified members of the Chefs de Cuisine Association have the right to attend the nomination and election meetings as observers. Loud verbal communication, loud discussions, discourse, or any disruption amongst members cannot take place while nominations are going on.

CHAPTER 3
OFFICERS AND BOARD OF DIRECTORS

Article 1: Elected Officers and Board Members

The Board of Directors (hereinafter call "The Board") consists of four (3) Officers in addition to eight (10) Board Members. The Officers are: President, Treasurer, and Secretary. Standing Committee members have a voice but no vote on the Board. They are not governed by the three-meeting attendance rule but are encouraged to attend all meetings (Board and General).

The Chairman of the Board is the immediate Past President and his duties and responsibilities are outlined in Article 7. The term of office for all Officers and Board Members shall be for no more than two (2) years. All Officers and Board Members shall serve without remuneration for their services. The term of office begins after the pledge of office taken at the General Meeting following the one at which the members are elected. Seven (7) Officers and Board Members present will be a quorum for a Board Meeting.

Article 2: President

The President must be a Professional Culinarian member in good standing (ACF members are preferred for this position). Must have served one (1) full term as an elected officer or board member of this Chapter. The President is the Chief Executive Officer of the Chapter. The President presides over all General and Board Meetings. The President must take active participation in the management of the Chapter's business and shall see that all orders and resolutions are carried into effect. The President shall appoint all Committee Chairs except the Chair of Meeting and Programs (see Chapter 3, Article 3, Vice - President).

The President shall not Chair a Committee, but is an ex-officio member of each committee except the Nominations and Elections Committee.

The President shall appoint two (2) Trustees to examine the Treasurer's and Secretary's books at year's end or any other time deemed necessary.

The President must counter-sign all checks issued and signed by the Treasurer. In the President's absence, the Secretary assumes that duty.

The President shall sign all orders, directives and documents issued by the Secretary.

The President shall attend the National Convention and the Western Regional Conference (In the event the President is not an ACF member, the next highest ranking ACF Officer or board member will represent the chapter), provided sufficient funds are available for registration, airfare, and lodging, and the expense is warranted and approved by the Board. Upon returning from the

meetings, the President shall give a complete accounting of money spent. This report, accompanied by necessary receipts and any funds left over, shall be presented to the Board at the next scheduled Board Meeting.

The President shall represent the Association at all business or social functions where Chapter representation is required or deemed necessary. The President has the authority to call Special Meetings should an Emergency arise.

The President may appoint a Correspondence Secretary to assist the Secretary if the President deems it necessary, and is of no cost to the association. In the event of an expense is required, then approval of the Board must be given.

The President shall write a monthly report for "The Stockpot".

The President shall appoint a Member of the Board Sergeant at Arms who will assume the duties outlined in Chapter 3, Article 6.

The President shall appoint, with the concurrence of the Board, one or two Board Members as Representatives to assist the "Junior Chapter" and "Student Culinarian Chapter", if requested.

Article 3: Vice – President

The Vice - President must be a Professional Culinarian member in good standing. Must have served one (1) full term as an elected officer or board member of this Chapter or any other ACF Chapter.

In the absence of the President, the Vice - President presides over all Board and General Meetings. The Vice - President must be familiar with the duties of the President and all other Officers. In case of the President's inability to discharge the duties of the office, the Vice -President shall fill the remainder of the term.

The Vice - President is a member of the Board of Directors.

The Vice - President shall actively manage and coordinate all general meeting functions including assisting with the planning of the educational component to each meeting. Participates in the running of the Chapter's business.

The Vice - President must be willing and able to run for the office of President at the next General Election.

In case of the President's inability to do so, the Vice - President shall attend and carry the Chapter's Proxy at the National Convention or the Western Regional Conference, providing sufficient funds are available for registration, airfare, and lodging, and the expense is warranted and approved by the Board

The Vice - President shall attend all Board and General Meetings.

The Vice - President shall carry out all reasonable requests made by the President.

Article 4: Secretary

The Secretary must be a be an active Member in good standing for one (1) year of the Chefs de Cuisine Association of San Diego, The Secretary shall attend all Board Meetings.

The Secretary shall be responsible for recording the Minutes in a book or laptop kept for that purpose. The Secretary shall read the Minutes of the previous meetings for the approval or correction at the Board meeting or present the minutes on a clearly written and concise text of minutes into a legible page or pages to be presented to the Board. The chapter approved minutes must be signed by the President and The Secretary then sealed with the Corporate seal. The Secretary shall have the same minutes inclusive of any corrections of Official Minutes into a legible page or pages to be presented to the Board Meeting.

The Secretary shall keep all records, documents and permanent Foundation paperwork and be the Custodian of the Corporate Seal.

The Secretary shall release chapter records for audit by the Officers upon request.

The Secretary shall prepare or have prepared all orders and documents in a timely manner for the signature of the President.

The Secretary has the authority to counter-sign checks in the absence of the President or Treasurer.

The Secretary shall be responsible for filling out the California State of Information for the chapter.

The secretary shall file a report to the Secretary of State whenever there is a change of Officers; it is required that the Secretary of State be informed in a timely manner.

Article 5: Treasurer

The Treasurer must be a Professional Culinarian member in good standing for one (1) year. The Treasurer shall attend all Board and General Meetings.

The Treasurer shall be responsible for keeping a full and accurate record of all receipts and disbursements.

The Treasurer is authorized to sign all checks with counter-signature of the President and in the President's absence the Secretary.

The Treasurer shall make a report of the Association's financial activities at the monthly Board and General Meetings.

The Treasurer shall keep an accurate record of all accounts (savings, checking, etc.) and render to the President or the Board, whenever requested an account of any or all transactions.

The Treasurer shall make deposits and hold all monies in the name of the Association.

The Treasurer shall file a California State of Information form for the Chefs de Cuisine Association and mail it to the Secretary of State informing the State of the legal addresses of the Chefs de Cuisine Association of San Diego.

Article 6: Sergeant at Arms

The Sergeant at Arms shall be a member of the Board. Shall be appointed by the President. Shall be the Custodian of the Flag of the United States of America and the Association's Banners and he is responsible for their display at every General Meeting. Is responsible for keeping order at all membership gatherings and for making sure the meetings start on time. Shall assist the Treasurer in collecting money at all General Meetings. Must ascertain that each board meeting has a quorum. Shall carry out all reasonable requests orders requested by the President or Presiding Officer during a meeting.

Article 7: Chairperson of the Board

Shall be the immediate Past President of the Association. Shall strive to attend all Board and General Meetings. Has no vote but a voice at the Board Meetings, except when presiding over the Board Meeting. Presides over the Board Meeting when the President and the Vice - President are both absent from the meeting. The Chairperson of the Board transitions to become the Vice

President of the Chefs de Cuisine Association of San Diego Education Foundation Inc.

Article 8: Board of Director's Meeting

The President or when absent the Vice - President, shall preside over the Board. In the absence of both, the Chairman of the Board shall preside. Board meetings should be held the day of the General Meeting. The president can call a special meeting at any time by notifying the Board and showing cause.

As Governing body of the Association, the Board shall draft and conduct the business affairs and policies of the Association. The Board shall deliberate and vote on all matters of interest to the Association, it's By - Laws and financial status. The Board may propose such rules and orders it deems necessary for the welfare of the group.

The Board has the power to recommend dues and assessments whenever necessity requires.

Seven Board Members present will be a quorum. A majority vote carries any motion.

All actions and decisions of the Board shall be read into the minutes of the following General Meeting.

The Minutes of the Board Meeting, General Meeting or the Treasurer's Report shall be posted on our website. All Committee chairs shall be invited to attend the Board Meetings.

Article 9: Changes in Bylaws

Bylaws are the backbone of the Association and should not be altered or changed haphazardly or unduly modified. Any proposed change in the by-laws shall be presented in writing to the by-laws Committee Chair. This Committee shall ascertain the merit of the proposed change and forward the proposal and the Committee's opinion to the Board for review.

Should the Board find for the request, the Secretary shall notify the membership either by the mail, email, website or "The Stockpot." The members must be notified at least fifteen (15) days prior to the General Meeting at which the proposed by-laws change request is put on the Agenda.

The bylaws Committee Chair shall present the request for discussion by the Assembly and will call for a vote on the proposed by-laws changes, by the eligible Professional Culinarian, Culinarian, and Senior Professional Culinarian members present. Voting on By - Law changes must be by Roll Call. The Secretary shall make the call of the eligible members and shall tally the vote.

A two-thirds (2/3) majority vote by the eligible members present is required to accept a By-Laws change.

Article 10: Board Member Status Changes

In the event of any elected board member changing to some other endeavor, the Board of Directors shall review the member's status. Should an elected Board Member resign they shall be replaced by Alternate One or, if not available, Alternate Two. If neither is available or qualified at this time, the Board Member shall be replaced by a qualified member at the discretion of the President, with the concurrence of the Board. Should the President resign, he or she should be replaced by the Vice President who shall fulfill the balance of the President's term of office. Should the position of Vice - President, Treasurer or Secretary become vacant, the President shall appoint a qualified member to fill the vacancy for the remaining term of office, with the concurrence of the Board.

In the event an Elected Officer or Board Member has been absent for three meetings within a twelve (12) month period, without confirmed medical cause or confirmed job requirements, preventing he or she from attending the meetings, with the confirmation of the Board, the Secretary shall send he or she a notice by email to show cause as to why he or she should not be replaced by either Alternate One or Alternate Two, as provided in the Chapter By - Laws.

CHAPTER 4 **MEETING AND DUES**

Article 1: Meeting

The association may hold General Meetings at least once each month, on the third (3) Sunday or Monday of the month. The Board along with the Vice President will select the location.

The location and program information will be supplied to the General Membership via "The Stockpot", the website, social media, or email at least one week prior to the event. A flyer shall be produced to be sent in a mass email or presented on any social media that the Association may have at hand. It behooves the Association to get this done in a timely manner so membership can be informed of events and general meetings.

The board shall endeavor to have an educational or entertaining program as part of the meeting's agenda. A modestly priced dinner (with donated samples, if possible) may be included.

Events may be a fundraiser, helping another charity, a public seminar, parade, competition, a special holiday event or gathering where the Chefs de Cuisine Association is presented in a positive light.

The Vice President oversees this duty and can appoint a standing committee or a co-chair. At the discretion of the board any monthly meeting may be declared dark.

Article 2: Quorum

The quorum of members at any General Meeting shall be one quarter of the total membership present eligible to vote.

It is the responsibility of the Sergeant at Arms to ascertain that there is a quorum at all General Meetings. It is also the responsibility of the Secretary to inform the Sergeant at Arms as to how many members are eligible to vote.

Should the membership fail to reach a quorum, all matters voted upon at such a meeting can be challenged later, that date not exceed ninety (90) days.

All General matters voted upon shall be adopted by a majority vote of the members present, except for By - Laws changes which require two-thirds approval of the eligible members present.

Article 3: General (Regular) Meetings Voting

The President may call a General Membership Meeting once a month. The President, or in his or her absence, the Vice-President shall preside over the meeting and keep strict decorum.

The procedures of the meeting are governed by "Robert's Rules of Order". Newly Revised 11th edition.

The membership assembled deliberates and votes on all matters relating to the interests of the Association, including its financial status, and may adopt such rules and policies it deems necessary to the welfare of the membership.

The Assembly has a responsibility to conduct itself in a businesslike manner, with decorum and respect for others.

Article 4: Dues

The Board of Directors recommends all membership dues increases or decreases. All changes in membership dues must be approved by a two -

thirds (2/3) majority of all members present and eligible to vote. Any changes in membership dues will take effect on the 1st day of next calendar month after they are voted in.

CHAPTER 5 **MISCELLANEOUS**

Article 1: Discipline

If it should come to the attention of the Board of Directors that any member of The Chefs de Cuisine Association has conducted him/herself in a manner unbecoming a professional or in a dishonest manner or in any way which tends to bring discredit upon the good name of The Association or discredit upon the Culinary Arts & Hospitality Service, the Board of Directors may summon such member for review.

Any member found guilty after a fair and impartial review by a Committee of five (5) Members appointed by the President, of any of the above conduct, may be suspended from membership in The Association. Any penalty or suspension from membership shall be assessed upon said member by the Board of Directors.

Article 2: Dissolution

Assets of Chapter and Dissolution. No member of the Chapter has any right, title, or interest in or to the Chapter's assets. Should the Chapter liquidate, dissolve, or terminate in any way, all assets remaining after paying the Chapter's debts and obligations must be transferred from the Chefs de Cuisine Association bank account to the Chefs de Cuisine Educational Foundation account. If the CDCEF is not in existence, then the assets will go to the nearest active ACF chapter in good standing. In no event may any assets inure to the benefit of or be distributed to any member, Director, Officer, or employee of the Chapter.

Article 3: Corporate Seal

The Corporation (The Association) shall have a common seal and shall have inscribed thereon the name of the corporation, the date of its incorporation and the word "California".

Article 4: Legal addresses of the Association

The legal addresses for the Chefs de Cuisine Association of San Diego are as follows:

Service for process: The accounting/tax agency of the Association.

General Mailing address: The President, Secretary, or Treasurer of the Association's home address.

Pecuniary address: The Treasurer's home address.

No Board member or member at large can take it upon themselves to open a P.O. Box on behalf of the Chefs de Cuisine Association of San Diego, collect mail, dues, accept applications, donations, stipends, mail flyers, influence litigation, or mail political or partisan propaganda issues of any sort.

Article 5: Effective Date

This revision of the By Laws shall replace all previous versions. Approved by the Chapter Board of Directors of the Chefs de Cuisine of San Diego, Inc. on January 22, 2018, at Specialty Produce, 1929 Hancock St #150 San Diego, CA 92110. Sent out via electronic communication: August 20, 2017, September 9, 2017 and the November 8 2017 absentee ballot. Approved by a unanimous vote of the Active and Senior Members present on November 13, 2017 at Mesa College, by a ballot and absentee ballot vote conducted by the Chapter Chairman, David Chenelle. Effective date January 22, 2018

I the undersigned certify that the above was approved under the By - Laws in effect on the date above.



Signed: Ricardo Santana
Chapter President

By-Laws History and Revision

Changes	Approving Officer	Date
Initial Publication	Bob Chester, President	12/5/1994
Approved unanimously	Active and Senior members present at General Meeting	2/20/1995
Approved by Roll Call	Bob Buby, Secretary,	3/1/1995
Revisions submitted for approval	Submitted by David Chenelle, VP and Treasurer	9/6/2011
Approved by Board of Directors	Professional, Culinarian and Senior Board members present	1/8/2012
Submitted into E-mail Stockpot	David Chenelle, President, Dave Morse, Stockpot Editor	1/10/2012
Approved unanimously at Grossmont College Board and General meeting	Professional, Culinarian and Senior Board members present	3/18/2013
Revisions submitted for approval	Submitted by Robert Reid and David Chenelle	1/17/2015
Revisions submitted for approval	Submitted by David Chenelle and Cynthia Meyer	2/8/2015
Approved unanimously by general membership vote at Mesa College on 11/13/2017 and ratified by the board on 1/22/18	Submitted by Ricardo Santana and Antoinette Davis	1/22/2018